

ELAINE M. ARBOUR, Ed.D.  
Superintendent of Schools  
[e.arbour@dover.k12.nh.us](mailto:e.arbour@dover.k12.nh.us)

LIBBY SIMMONS  
Business Administrator  
[l.simmons@dover.k12.nh.us](mailto:l.simmons@dover.k12.nh.us)



CHRISTINE BOSTON  
Director of Pupil Personnel Services  
[c.boston@dover.k12.nh.us](mailto:c.boston@dover.k12.nh.us)

PAULA GLYNN  
Director of Curriculum, Instruction and  
Assessment  
[p.glynn@dover.k12.nh.us](mailto:p.glynn@dover.k12.nh.us)

JEFFREY MYERS  
Director of Technology  
[j.myers@dover.k12.nh.us](mailto:j.myers@dover.k12.nh.us)

## THE DOVER SCHOOL DISTRICT

SCHOOL ADMINISTRATIVE UNIT #11  
McCONNELL CENTER  
61 LOCUST STREET SUITE 409  
DOVER, NEW HAMPSHIRE 03820-4132  
TEL (603) 516-6800  
FAX (603) 516-6809

---

TO: Dover School District Families  
FR: Dr. Elaine M. Arbour, Superintendent of Schools  
RE: School Day Options for Students  
DATE: April 25, 2017

On Monday, March 13, 2017, the Dover School Board approved several changes to the 2016-2017 school year calendar. Those changes are as follows.

1. The Teacher Workshop Day scheduled for March 24th will be a student day.
2. The Teacher Workshop Day scheduled for May 26th will be a student day.
3. The Board will waive two (2) student days. This is using a newly established practice that allows the Board to consider waiving one (1) or more school days if the number of snow days exceeds five (5) in a school year, as long as the minimum number of instructional hours are maintained at all schools. ED 306.18 requires 945 hours for elementary and 990 hours for secondary. Dover has the following instructional hours: Elementary – 1,121 (176 over); DMS – 1,091 (101 over); DHS/CTC – 1,062 (72 over).
4. **The last student day will be June 21st (1/2 day, as originally scheduled)** instead of June 27th.
5. The Board will waive the graduation date regarding the last school day differential requirement noted in policy IKF due to the fixed date of availability for Lundholm Gymnasium at UNH (June 8th). This is a special exception due to facilities limitations.

Policy IKF states that “If local conditions necessitate the holding of graduation exercise prior to the completion of the standard school year, in no case shall graduation be scheduled prior to the 172nd day of instruction. No school day shall be modified for preparation activities prior to the 172nd day.” The proposed graduation date of June 8, 2017 will fall on the 165th day of school for seniors. This yields exactly 990 instructional hours.

The NH Department of Education approved our request for a waiver, which was required because the June 8<sup>th</sup> graduation date does not meet the requirements in Ed 306.18 (c).

Please feel free to contact me if you have questions ([e.arbour@dover.k12.nh.us](mailto:e.arbour@dover.k12.nh.us) or 516-6804).